

IFOMU B: ISAZISO SOKUBUYEKEZA NGAPHAKATHI

(Isigaba 75 se-Promotion of Access to Information Act 2000 (Act No. 2 of 2000)) [Izimiso zoMthetho 8]

NIKEZA IREFERENSI YAKHO

INOMBOLO:.....

A. Imininingwane yegatsha likahulumeni

Umsebenzi Osebenza Ngemininingwane/Iphini Lomsebenzi Osebenza
Ngemininingwane:.....

B. Imininingwane yomuntu ofake isicelo/umuntu wesithathu ofake isicelo sokubuyekeza ngaphathi

- (a) Imininingwane yomuntu ofake isicelo sokubuyekeza ngaphakathi kufanele ibhalwe ngenzansi.
- (b) Ubufakazi begunya lokufakwa kwesicelo sokubuyekeza, uma bukhona, nabo kufanele bufakwe.
- (c) Uma ofake isicelo sokubuyekeza kungumuntu wesithathu okungeyena umuntu owayefake isicelo seminingwane, imininingwane yofake isicelo kufanele ibhalwe ku C ngenzansi.

Amagama aphelele nesibongo:.....

Inombolo kamazisi:.....

Ikheli laseposini:.....

Inombolo yesikhahlamezi:.....

Inombolo yocingo:..... I-imeyili:.....

Igunya okufakwe ngalo isicelo sokubuyekeza somunye umuntu:

C. Imininingwane yomuntu ofake isicelo

Lesi sigaba kufanele sigcaliswe KUPHELA uma umuntu wesithathu (okungeyena umuntu ofake isicelo) efaka isicelo sokubuyekeza ngaphakathi.

Amagama aphelele nesibongo:.....

Inombolo kamazisi:.....

D. Isinqumo sokufakwa kwesicelo sokubuyekeza sangaphakathi

<i>Faka uphawu X esinqumweni esifakelwe isicelo sokubuyekezwa ebhokisini elifanele:</i>	
	Ukunqatshwa kwesicelo sokuthola imininingwane
	Isinqumo mayelana nemali enqunyiwe ngokwemigomo yesigaba sama-22 soMthetho
	Isinqumo mayelana nokunwetshwa kwesikhathi okufanele kudingidwe ngaso isicelo ngokwemigomo yesigaba sama-26(l) soMthetho
	Isinqumo ngokwemigomo yesigaba sama-29(3) soMthetho sokunqaba ukuthola imininingwane ngendlela ecelwe ofake isicelo
	Isinqumo sokwamukela isiceo sokuthola imininingwane

E. Izizathu zokubuyekeza

Uma isikhala esinikeziwe singanele, uyacelwa ukuba uqhubeke kwelinye iphepha bese ulinamathisela kuleli fomu. Kufanele usayinde wonke amaphepha engeziwe.

Nikeza izizathu isicelo sokubuyekeza esisuselwa kuzona:.....

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.....
Nikeza eminye imininingwane okungenzeka ukuba ibalulekile uma sekucutshungulwa isicelo sokubuyekeza:.....
.....
.....

F. Isaziso sesicelo sokubuyekeza

Uzokwaziswa ngencwadi ngesinqumo sesicelo sakho sokubuyekeza ngaphakathi. Uma ufisa ukwaziswa ngenye indlela, uyacelwa ukuba usho leyo ndlela bese unikexa imininingwane efanele ezokusiza ngokulandelwa kwesicelo.

Beka leyo ndlela:.....
.....

Imininingwane ngaleyo ndlela:.....
.....

Isayindwe kule ndawo.....usukuinyanga 20

KUSAYINDA OFAKE ISICELO

ISIKHALA SOMNYANGO:

AMAREKHODI ASEMTHETHWENI ESICELO SOKUBUYEKEZA NGAPHAKATHI

Isicelo sokubuyekeza esamukelwe (usuku) samukelwa (bhala isikhundla, igama nesibongo somsebenzi osebenza ngemininingwane/iphini lomsebenzi osebenza ngemininingwane).

Isicelo sokubuyekeza esihambisana nezizathu zomsebenzi osebenza ngemininingwane/izizathu zephini lomsebenzi osebenza ngemininingwane futhi, uma ikhona, imininingwane yomuntu wesithathu lawo noma amarekhodi athinta yena, ethunyelwe umsebenzi osebenza ngemininingwane/iphini lomsebenzi osebenza ngemininingwane mhlaka (usuku) ekhandlwini oqondene.

UMPHUMELA WESICELO SOKUBUYEKEZA:

ISINQUMO ESIQINISEKISIWE SOMSEBENZI OSEBENZA NGEMINININGWANE/IPHINI LOMSEBENZI OSEBENZA NGEMINININGWANE/ISINQUMO ESISHA ESITHUNYELWE:

.....USUKU
UMKHANDLU OQONDENE

YAMUKELWE UMSEBENZI OSEBENZA NGEMINININGWANE/IPHINI LOMSEBENZI OSEBENZA NGEMINININGWANE WOMKHANDLU OQONDENE MHLAKA (usuku):